



# RHODE ISLAND

## Board of Examination and Registration of Architects

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### NEWSLETTER FALL 2002 ISSUE

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#### **BOARD MEMBERS**

**Mark Saccoccio, Chairman**  
**Andrew Yates, Vice Chairman**  
**Dana M. Newbrook, Secretary**  
**James R. Carlson, Member**  
**Joseph A. Cirillo, Member**

#### **LEGAL COUNSELS**

**Andrew McKay**  
Special Assistant Attorney General

**Girard R. Visconti, Esq.**  
Visconti & Boren, Ltd.

#### **BOARD ADMINISTRATOR**

**Dawne Broadfield**

#### **OFFICE ADDRESS**

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(401) 222-2565  
(401) 222-5744 (Fax)

#### **WEB SITE & EMAIL ADDRESSES**

[www.bdp.state.ri.us](http://www.bdp.state.ri.us)  
[dawneb@mail.state.ri.us](mailto:dawneb@mail.state.ri.us)

## **RULES OF THE BOARD AND BY-LAWS**

**EFFECTIVE SEPTEMBER 25, 2002**

A complete copy of these documents can be located on the Board's website.

- (1) **Rules of the Board – Continuing Education** In the Spring 2002 newsletter, the Board outlined the Continuing Education Requirement to be obtained for license renewal in December 2003. The Board has amended this rule to clarify the number of completed hours required at the time of renewal. A few quick reminders:
- You need 24 continuing education units (CEU's) every two years of which 16 must be health, safety and welfare (HSW).
  - A continuing education unit is equal to one contact hour.
  - The 24 CEU's of which 16 must be HSW must be completed at the time of renewal on December 31, 2003 if registered before December 31, 2001.
  - The period to obtain the 24 CEU's of which 16 must be HSW is January 1, 2002 through December 31, 2003.
  - Only those architects chosen at random audit will be required to send in proof of compliance.
  - If you received your initial registration after January 1, 2002, your 24 CEU's must be obtained prior to renewal on December 31, 2005.
  - Continuing Education Units (CEU's) are not required for initial reciprocal registration, however CEU's will be required at 1 CEU per month prior to first renewal.

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Rules of the Board  
and By-Laws Continued

- (2) **By-Laws – Certificate of Authorization Fees.** The Board has amended this rule to lower the late fee charged from \$100.00 to \$25.00.

**CERTIFICATE OF AUTHORIZATION  
(COA)**

Effective approximately January 1, 1998, legislation was approved and passed (Title 5, Chapter 1, Section 15.1) that requires Sole Proprietorships, Partnerships or Corporations to be certified to practice or to offer to practice architecture in the State of Rhode Island by obtaining a Certificate of Authorization by this Board. Therefore, **Individual registration and Certificate of Authorization are required for practice.** For qualifications to practice or offer to practice as a partnership or corporation in the State of Rhode Island, please visit the Board's website, [www.bdp.state.ri.us](http://www.bdp.state.ri.us) click "architects" - "General Laws" – Section 15.1. The application for Certificate of Authorization may also be obtained here.

**UPDATE ON LEGISLATION**

The Passage and enactment of House Bill 6757, effective July 28, 2002, removes all prior restrictions on the kinds of businesses that could choose to be a limited liability company or a limited liability partnership. This act allows all professions **including architects** listed under Section 7-5.1-2 of the Rhode Island General Laws to elect to form either a limited liability company and/or limited liability partnership. In addition, this act also provides for the conversion of general partnerships to limited liability companies.

**ARCHITECTS AND ARCHITECTURAL  
FIRMS LISTED ON THE WEBSITE**

Architects and architectural firms who are currently licensed and certified to practice or offer to practice architecture in the State of Rhode Island are listed on the Board's website. Please check this website to make sure that the Board has your current mailing address so that correspondence sent to you is not delayed. This website is updated on a monthly basis.

**CONGRATULATIONS**

**NEWLY REGISTERED ARCHITECTS  
(January 1, 2002 – September 30, 2002)**

The Rhode Island Board of Examination and Registration of Architects wishes to extend congratulations to the following individuals who have passed their Architectural Registration Examination (ARE):



Peter G. Case, #2860  
Melissa Duby, #2836  
Paul Evert Jon Larson, #2873  
Jonathan Lowenstein, #2837  
Spencer C. McCombe, #2825  
Steven P. Medeiros, #2861  
Christopher R. Waite, #2882  
Christine Zbuska, #2855

**BOARD'S ACTIVITIES**

**(January 1, 2002 – September 30, 2002)**

1. Number of Candidates applied for exam: 13
2. Number of Architects registered by exam: 8
3. Number of reciprocal registrations: 84
4. Number of COA's issued: 78
5. Number of complaints investigated: 29  
(23 closed and 6 pending).
6. Number of disciplinary actions taken: 2

## REPORTING CONTINUING EDUCATION

If you are an AIA member, AIA will maintain a record of your continuing education. “If you are not, you must maintain your own records to prove to the Rhode Island Board of Examination and Registration of Architects that you have completed the required continuing education units (CEU’s) when audited, the Board will require proof of CEU’s to include date of activity, a description of activity, proof of attendance, certificate, receipt, cancelled check, etc., activity sponsor, length (hours) of activity, the following form or similar form may be utilized.”

# SAMPLE FORM

Continuing Education Units (CEU's) Biennial Reporting Form  
For the Period of January 1, 2002 – December 31, 2003  
24 Continuing Education Units

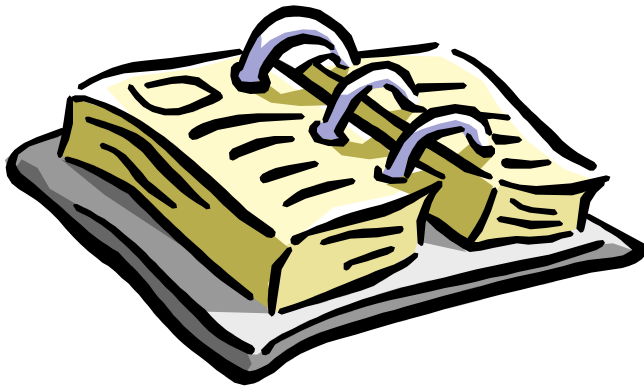
<b>STRUCTURED EDUCATIONAL ACTIVITIES</b>			<b>Continuing Education</b>
<b>IN PUBLIC PROTECTION SUBJECTS</b>			<b>Units</b>
Date(s)	Description/Title	Instructor/Sponsor/Location	(24 Minimum (16 HSW))
<b>TOTAL</b>			

# STATE OF RHODE ISLAND

Board of Examination and  
Registration of Architects  
One Capitol Hill, 3<sup>rd</sup> Floor  
Providence, RI 02908

## Firm Renewal Reminder!

Certificates of Authorization for a Sole Proprietorship, Partnership, or Corporation expire on **December 31, 2002**. As a courtesy to registrants, renewal applications will be mailed



on November 4, 2002. The renewal application must be postmarked by December 31<sup>st</sup>. Any application postmarked after that date will be returned for a \$25.00 late fee. All Certificates of Authorization are renewed on a biennial basis (even numbered years). It is the registrant's responsibility to ensure that his or her Certificate of

Authorization is current. If you do not receive a renewal application in the mail by mid-December, one may be downloaded at the Board's website [www.bdp.state.ri.us](http://www.bdp.state.ri.us).